KYATA Board meeting Jan 08, 2017

Present: Valerie Millholland, Randy Arnold, Elliana Brunner, Jessica Flores, Shawna Dellecave, Lori Allen-Kelly, Jennifer Beasley

Absent: Jennifer Murphy

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| Subject |  | Action items |
| Meeting called at @3:15 | Minutes from Dec Annual Member meeting reviewed and Approved. | N/A |
| Treasurer Report | Yay! Welcome Jennifer, our new treasurer! Jennifer met with Lily yesterday and received information about the KYATA accounts. Balance as of yesterday $5371.64. | -Board members to reimburse the KYATA account for Feb Retreat funds. |
| Alternate delegate report | Shawna attends monthly AATA assembly of chapter calls. The December call focused on completing the AATA “Contact and Information Update” form. | * Lori would like to attend monthly AOC meetings. Shawna to send her the link. * AATA Contact and Information Form completed; Shawna will email this form to AATA * Shawna to send an updated contact list to all members. |
| Delegate Report | Yay, welcome Laurie, our new delegate! | * Lori plans to attend the National AATA conference in Nov. 2017 * Lori has volunteered to manage the KYATA twitter account. * Jennifer to ask Jean about Twitter password |
| President Elect Report | Yay, welcome Ellianna, our new president elect! | N/A |
| President Report | Yay!!! Welcome to our new president Jessica!  Set agenda for the Feb. Board Member retreat. (See below) | -Jessica proposed that new board members be announced on Facebook. |
| Secretary Report | Absent | N/A |
| Special Committee Leader | This committee will work on tracking KYATA membership. It will also focus on following and contributing to national issues related to art therapy professional development. | -Randy proposed to advertise and promote the benefits of AATA membership as a way to encourage KYATA members to also join AATA.  - Lori would like to make a pamphlet emphasizing these benefits.  -Randy plans to visit local businesses (like art supply stores) to request discounts for KYATA members. |
| Planning Feb Board Retreat: Agenda | Retreat agenda:  1.Create Website content for “members only” section.   * List of Member with specialization areas * Link to the KY licensure board (approved supervisors list, etc) * Employment opportunities * Board meeting minutes * Creating an email subscriber function   2. Create a Mail Chimp or Constant Contact account for email service to membership.   * Create a format for a quarterly newsletter to email membership   3. Creating a calendar of events for the for the year   * See proposed special event list from Dec meeting   4. Plan ethics training-   * Jodi Bessinger to lead?   5. Create a budget for year 2017   * Include goal of gaining new members * Include donation of funds to organization (BATA?)   6. Review and update the bylaws  7. Explore grant writing opportunities to buy “Art Therapy The Movie”  8. Create a KYATA member card  9. Eliminate the old website.   * Can we just add a link to directly route to the new address? | * All members to research other chapter websites to get ideas for developing our website * Randy to email members a copy of bylaws * Jennifer to ask Jean if she has password and account information for the old website |
| Planning Feb Board Retreat:  Location, meals, sleeping | Retreat scheduled for Feb 3-5.  Cabin #2 at Buffalo Trace.  <http://www.harrisoncountyparks.com/parks/buffalo-trace-park/>  1540 Hwy 150 NE, Palmyra, IN 47164   * Arrive as early as 2pm on Friday, Feb 3rd * **Meeting to begin at 9am on Saturday, Feb 4** * $20.00/per person * 3 single beds, one queen, and one pull out couch.   Retreat to include hiking, art making, eating delicious food and very full agenda of business! | * Bring bedding/sleeping bag, towels. * Bring camp chair if available * Lori to bring inflatable mattress * Bring your own dinner if staying the night on Friday     Food agenda:  -Saturday Breakfast- Jessica to make/bring frittata and juice  -Saturday lunch- Jennifer to bring soup. Shawna to bring grilled cheese.  -Saturday Dinner- Valerie to bring Fundu and food to dip  -Saturday Desert- Elliana to bring poundcake, rice krispie treats (for chocolate fundu) and fruit salad  -Sunday Breakfast- Shawna to bring yogurt, granola bars, apples  Snacks- Lori to bring chips, cookies, coffee.  Drinks- Jen M to bring ice, soft drinks, alcohol? |
| Meeting adjourned | Ended at 415 pm |  |