KYATA Board meeting Jan 08, 2017

Present: Valerie Millholland, Randy Arnold, Elliana Brunner, Jessica Flores, Shawna Dellecave, Lori Allen-Kelly, Jennifer Beasley

Absent: Jennifer Murphy

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| Subject |  | Action items |
| Meeting called at @3:15 | Minutes from Dec Annual Member meeting reviewed and Approved.  | N/A |
| Treasurer Report | Yay! Welcome Jennifer, our new treasurer! Jennifer met with Lily yesterday and received information about the KYATA accounts. Balance as of yesterday $5371.64. | -Board members to reimburse the KYATA account for Feb Retreat funds.  |
| Alternate delegate report | Shawna attends monthly AATA assembly of chapter calls. The December call focused on completing the AATA “Contact and Information Update” form.  | * Lori would like to attend monthly AOC meetings. Shawna to send her the link.
* AATA Contact and Information Form completed; Shawna will email this form to AATA
* Shawna to send an updated contact list to all members.
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| Delegate Report | Yay, welcome Laurie, our new delegate!  | * Lori plans to attend the National AATA conference in Nov. 2017
* Lori has volunteered to manage the KYATA twitter account.
* Jennifer to ask Jean about Twitter password
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| President Elect Report | Yay, welcome Ellianna, our new president elect!  | N/A |
| President Report | Yay!!! Welcome to our new president Jessica! Set agenda for the Feb. Board Member retreat. (See below) | -Jessica proposed that new board members be announced on Facebook. |
| Secretary Report | Absent | N/A |
| Special Committee Leader | This committee will work on tracking KYATA membership. It will also focus on following and contributing to national issues related to art therapy professional development.  | -Randy proposed to advertise and promote the benefits of AATA membership as a way to encourage KYATA members to also join AATA.  - Lori would like to make a pamphlet emphasizing these benefits. -Randy plans to visit local businesses (like art supply stores) to request discounts for KYATA members.  |
| Planning Feb Board Retreat: Agenda  | Retreat agenda: 1.Create Website content for “members only” section. * List of Member with specialization areas
* Link to the KY licensure board (approved supervisors list, etc)
* Employment opportunities
* Board meeting minutes
* Creating an email subscriber function

2. Create a Mail Chimp or Constant Contact account for email service to membership. * Create a format for a quarterly newsletter to email membership

3. Creating a calendar of events for the for the year* See proposed special event list from Dec meeting

4. Plan ethics training-* Jodi Bessinger to lead?

5. Create a budget for year 2017* Include goal of gaining new members
* Include donation of funds to organization (BATA?)

6. Review and update the bylaws7. Explore grant writing opportunities to buy “Art Therapy The Movie”8. Create a KYATA member card9. Eliminate the old website. * Can we just add a link to directly route to the new address?
 | * All members to research other chapter websites to get ideas for developing our website
* Randy to email members a copy of bylaws
* Jennifer to ask Jean if she has password and account information for the old website
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| Planning Feb Board Retreat: Location, meals, sleeping | Retreat scheduled for Feb 3-5. Cabin #2 at Buffalo Trace. <http://www.harrisoncountyparks.com/parks/buffalo-trace-park/>1540 Hwy 150 NE, Palmyra, IN 47164* Arrive as early as 2pm on Friday, Feb 3rd
* **Meeting to begin at 9am on Saturday, Feb 4**
* $20.00/per person
* 3 single beds, one queen, and one pull out couch.

Retreat to include hiking, art making, eating delicious food and very full agenda of business!  | * Bring bedding/sleeping bag, towels.
* Bring camp chair if available
* Lori to bring inflatable mattress
* Bring your own dinner if staying the night on Friday

 Food agenda: -Saturday Breakfast- Jessica to make/bring frittata and juice-Saturday lunch- Jennifer to bring soup. Shawna to bring grilled cheese.-Saturday Dinner- Valerie to bring Fundu and food to dip-Saturday Desert- Elliana to bring poundcake, rice krispie treats (for chocolate fundu) and fruit salad-Sunday Breakfast- Shawna to bring yogurt, granola bars, applesSnacks- Lori to bring chips, cookies, coffee.Drinks- Jen M to bring ice, soft drinks, alcohol?  |
| Meeting adjourned | Ended at 415 pm |  |